

PURCHASE ORDER

PO Number: 303-2-0216

Requisition Number: 303-2-00441

Order Date: 10/1/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accounts payable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse

1706 San Jacinto Blvd.

Attn: Shane Howell

Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

17426335521

Hightech Signs

1707 Hydro Dr.

Austin, TX 78728

Rose Ann Barba

Phone:512-832-0000, Fax:512-832-9677

hightech@signsaustin.com

8 Custom Signs for Multiple Buildings: WPC, SFA, PKR, WBT.

6 ADA Compliant Room Signs:

1 Parking sign

1 Marquee Directory Insert

Description

Price Price Per Attached Quotes All Dated 09/23/2021

#20275, #20281, #20508, #20509

TFC Contact:

Shane Howell

512-402-4442

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Custom Architectural Signage:	2	Each	\$235.50	9/24/2021	10/22/2021	\$471.00
Qty. 2: ADA 5/8" compliant room signs (120, 121).						
No installation, client's in-house carpenters always install the signage.						

NIGP Class: 801
NIGP Item: 56
Object Class: 266
Reimbursement Type: Not Reimbursable
Notes: Quote: 20275 / WO: 718656, WPC

Custom Architectural Signage:

Qty. 4: ADA 5/8" compliant room signs (210H, 220X,220W, 220D).

No installation, client's in-house carpenters always install the signage.

4	Each	\$35.15	9/24/2021	10/22/2021	\$140.60
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NIGP Class: 801
NIGP Item: 56
Object Class: 266
Reimbursement Type: Not Reimbursable
Notes: Quote: 20281 / WO: 761753, SFA

Digital Prints:

Qty. 1: Aluminum parking sign panel with UV solvent flatbed printed graphics. 18"x12" single sided, .080 white.

No installation, client's in-house carpenters always install the signage.

1	Each	\$47.28	9/24/2021	10/22/2021	\$47.28
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NIGP Class: 801
NIGP Item: 56
Object Class: 266
Reimbursement Type: Not Reimbursable
Notes: Quote: 20508 / WO: 774328, PKR

Cut Vinyl:

Qty. 1: Custom cut vinyl applied to customer supplied directory strip, 0.875"x9.8125" single sided custom cut vinyl made from 3M metallic high performance vinyl.

No installation, client's in-house carpenters always install the signage.

1	Each	\$36.14	9/24/2021	10/22/2021	\$36.14
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NIGP Class: 801
NIGP Item: 56
Object Class: 266
Reimbursement Type: Not Reimbursable
Notes: Quote: 20509 / WO: 775665, WBT

Grand Total \$695.02

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Facilities Management and Operations
Program	Property Management
Phone	7372560929
Org Code	0442 - Facility Maintenance
Type of Purchase/PCC Code	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00

Work Order Number

See line item

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)